



Coolbinia Primary School Board

Minutes of the meeting held Tuesday 2 May 2017

TIME	Coolbinia Primary School Staffroom Tuesday 2 May 2017 - meeting opened at 6.10 pm		Board to: <i>Identify whether board is to note, confirm or decide in relation to the item.</i>	Who: <i>Identify person to lead discussion on that item.</i>
	1.0	Apologies & Attendance		
1.1	Attendance: Adam Scott (Chairman), Rebekah Melville (Principal), Lich Perera (Parent representative), Cameron Edwards (Parent representative), , Jason Hoogland (Parent Representative), Chris Rowett (co-opted member), Julia Creasy (Principal), Sandro Di Girolamo (Parent representative), Annemarie Dembo (Staff representative),			Adam
1.2	Apologies - Jayne Conley (Principal), Simon Rigby (Parent Representative),			Adam
1.3	Disclosure of interests - none declared Welcome to all members			
	2.0	Minutes of Previous Meeting Minutes Accepted: Jason Hoogland Seconded: Sandro De Girolamo		
	3.0	Business Arising		
3.1	• Board Selection –	• follow up with Jayne when she returns	Adam	
	4.0	Principals Report		
4.1	• Criminal screening for Board Members	• All new board members are to complete Criminal Screening through DoE online screening • Current members are encouraged to also complete the screening • Rebekah to send out to members the link for online screening.	Rebekah	
4.2	• Business Plan – planning meetings	• Parent meetings have been rescheduled to evening session as we had little response for attendance. • Board members are encouraged to attend the parent session on 23 May 5.30pm if they unable to make the Board session on Thursday 11 May 4-6pm • Aha consulting will present the draft and collate any responses for consideration	Rebekah	
4.3	• Positive Behaviour in Schools	• Team of staff have been working with whole staff to develop a matrix for managing behaviours at Coolbinia • Draft matrix outlines the Coolbinia values, behaviour expectations and agreements that children and staff follow • The staff will then base the whole of school rewards program on these ideals • Behaviour Policy to be reviewed in 2017 by Board. PBS team will draft new policy based on their work in this area.	Rebekah	
4.4	• Data at Coolbinia	• Rebecca is working with systems experts to further develop the Coolbinia Data Profiles • This has come about from her work with Professional Learning Institute on a module for presentation to school Admin teams on providing personalised learning for all students.	Rebekah	

	5.0	Board Business	
5.1	<ul style="list-style-type: none"> Principal 	<ul style="list-style-type: none"> Email from Principal for board members sent last week Rebekah Melville and Julia Creasy to continue in shared Principal role. Agree for gift from board to be sent- Adam/Julia/Bek 	Adam
5.2	<ul style="list-style-type: none"> Policy/ Guidelines outline 	<ul style="list-style-type: none"> 2017 Guidelines to review – Terms of Reference, Fundraising, Homework and Behaviour Management Terms of Reference , Homework Policy, Fundraising Policy will be sent out to members for discussion at next meeting All School based will be called Guidelines and reference DoE Policy . Behaviour Guidelines will be reviewed in Semester 2 when changes have been made by PBS team. Amend the guideline outline to reflect only those which are to be reviewed by Board not those that are purely operational and should be reviewed by School staff 	Adam
	6.0	Finance Report	
6.1	<ul style="list-style-type: none"> Finance 	<ul style="list-style-type: none"> Operational One Line Budget statement 2017 Minimum Expenditure Requirement Student Centred Funding Statement Reports discussed and endorsed by School Board 	Rebekah/ Julia
6.2	<ul style="list-style-type: none"> Budgets 	<ul style="list-style-type: none"> Funding for priorities – mathematics and English Professional Learning for staff aligned to focus areas: Phase of Learning teams, data driven learning, moderation across year levels ICT and Asset replacement plans being reviewed for targeted funding. 	Julia/ Rebekah
6.3	<ul style="list-style-type: none"> Budget endorsed 	<ul style="list-style-type: none"> 2017 Budget has been endorsed by the Coolbinia Primary School Board Funding Agreement for Schools 2017 has been distributed to members and noted as signed by Board Chair and Principal 	Adam
	7.0	General Business	
7.1	<ul style="list-style-type: none"> Gonski 2.0 	<ul style="list-style-type: none"> Will it be accepted? Discussions are ongoing – WA generally does not do very well in these agreements - 	Lich/ Adam
7.2	<ul style="list-style-type: none"> NAPLAN 	<ul style="list-style-type: none"> Naplan hype seems to be a problem in some classes School is encouraging teachers to not use NAPLAN to try to reduce the children’s anxiety – this is one test on one day and is general data to add to the data that the school collects on students Anxiety is often caused by pressure from home or other students, not the school. 	Jason/ Rebekah
Next meeting	Tuesday 6 June 2017 at 6pm		
	Meeting closed at 7.48pm		
Signed (Chair)			
Date			