



Mobile Phone and Electronic Devices Guidelines

Coolbinia Primary School,
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Document History

Date	Responsible	Action
2016-07	L. Perera	Published.
2018-07-26	J. Hoogland	Reformatted. "policy" -> "guidelines". "SMS" -> "text".

Next Review

2019

Intent

At Coolbinia Primary School we do not allow the use of personal mobile phones or electronic devices during the school day, however, we recognise that mobile phones and other personal electronic devices are important modern day communication tools and, from time to time, there may be valid reasons why a student may bring such a device to school.

Procedures

Who is responsible if my child brings a mobile phone or personal electronic device to school?	It is the responsibility of any student, who brings a mobile phone or other personal electronic devices to school, to adhere to these guidelines. Parents/guardians should be aware if their child brings a device to school and ensure compliance with this policy.
How can I contact my child during school hours?	In the event of an emergency, or when urgent contact is needed with your child, you are advised to contact the school by phone (08) 9444 3798 and a message will be given to your child.
What should I do if my child needs a mobile phone to use before or after school?	Students must bring mobile phones or other personal electronic devices to the school office for safekeeping before school commences each day. Phones and devices can be collected after school. The school does not accept responsibility for any loss or damage to student mobile phones or other personal electronic devices if they are not in the care of the office staff.
What will happen if my child has a mobile phone or other personal electronic device during school hours?	If a student is found with a mobile phone or other personal electronic device during the school day, they will face the following consequences: <ul style="list-style-type: none">• Device will be taken to the office to be stored with other mobile devices and a notice will be sent to parents.• If the behaviour is repeated, parents will be required to pick the device up from the school.

Inappropriate Conduct

It is a criminal offence to menace, intimidate or threaten another person. Accordingly, students with mobile phones must not engage in personal attacks, harass another person, or post private information about another person, either by using text messages, social media applications, by taking or sending photos or objectionable images or with phone calls. Any student who uses vulgar, derogatory or obscene language while using a mobile phone or other personal electronic device during the school day will face serious consequences.

The Principal will take appropriate action in accordance with the school's Behaviour Management Guidelines where there is an alleged misuse of mobile phones or electronic devices during the school day.

Agreement

We have read, understood and discussed the Coolbinia Primary School Mobile Phone and Electronic Devices Guidelines and agree to abide by these procedures.

We understand that any mobile phone or other personal electronic device must be left at the school reception if it is brought to school. Should my child not abide by this procedure, I understand that the mobile phone or electronic device will be confiscated and I may be contacted.

Name of child:	<input type="text"/>	Year/Class:	<input type="text"/>
Child's signature:	<input type="text"/>	Date:	<input type="text"/>

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Child's signature:	<input type="text"/>	Date:	<input type="text"/>

Parent/Guardian

Name:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>