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Coolbinia Primary School Board

Minutes of the meeting held Tuesday 27 October, 2015

TIME	Coolbinia Primary School Library Tuesday 27 October 2015, 6.00pm		Board to: <i>Identify whether board is to note, confirm or decide in relation to the item.</i>	Who: <i>Identify person to lead discussion on that item.</i>
6.00 pm	1.0	Apologies & Attendance		
1.1	Attendance: Mark Wirtz (Chairman), Pubudu Premachandra (Parent representative), Jayne Conley (Principal), Debra Holland (Associate Principal), Adam Scott (Parent representative), Eve Lucas (Community representative), Rebekah Melville (Staff representative), Annemarie Dembo (Staff representative), Ian Yiannakis (Parent representative), Sue Meaghan (Parent representative), Chris Rowett (co-opted member)			Mark
1.2	Apologies -			Mark
1.3	Confirmation of agenda and welcome to Chris Rowett (Business Manager)			Mark and Jayne
1.4	Disclosure of interests - none declared			
	2.0	Minutes of Previous Meeting Postponed October meeting for one week to 27 October 2015 Confirmed: Adam Scott Seconded: Rebekah Melville		
	3.0	Business Arising		
3.1	<ul style="list-style-type: none"> Tenure of Board members 	<ul style="list-style-type: none"> All members have had their terms extended for continuity within the leadership during the appointment of new Principal All parent positions to be open for nomination for 2016. Current members are able and encouraged to re-apply Jayne to open nominations to all parents. 	Mark/ Jayne	
3.2	<ul style="list-style-type: none"> Query regarding school's contribution to the new playground 	<ul style="list-style-type: none"> Committed \$12 000 early in 2015 Administration have committed a further \$6 000 towards completion of irrigation and plants to complete the project. 	Jayne/Chris	
	4.0	Naplan results 2015		
	<ul style="list-style-type: none"> Presentation of Naplan results 2015 	<ul style="list-style-type: none"> Good results overall – targets for achievement reached in most areas. School will be looking at areas with minimal improvement for school focus in 2016. Children who were in mid range have been pulled into the higher bands – trends across the school are upwards 	Jayne	

		<ul style="list-style-type: none"> Focus on explicit teaching, cross setting, differentiation and moderation has shown results. Concern about the results of our 2014 Year 6 cohort in the Year 7 testing this year. Admin to further explore the students and reasons for this decline. Mark, on behalf of the board, commended the school staff on the excellent results and expressed confidence in the teaching and learning program and the staff commitment to continuous learning and improvement for all students. 	
	5.0	Board Business	
5.1	<ul style="list-style-type: none"> School development days 2016 	<ul style="list-style-type: none"> All schools have 7 days – four at the discretion of the school First day of Term 2, 3 and 4 – aligned with High school 26/4, 18/7 and 10/10 Friday June long weekend 3/6 <p>Endorsed by board</p>	Jayne
5.2	<ul style="list-style-type: none"> Board Minutes on Website 	<ul style="list-style-type: none"> Minutes to be uploaded regularly 	Annemarie
5.3	<ul style="list-style-type: none"> School Playground after hours 	<ul style="list-style-type: none"> Due to the duty of care issues if children are staying in the play areas, with or without parent supervision - the rule is to stay off the school grounds after school hours. Jayne will discuss at P&C and inform parents through bulletin. Board supports the Principal's decision 	Jayne
5.4	<ul style="list-style-type: none"> Planning 2016 	<ul style="list-style-type: none"> 18 classes in 2016 Move computer room to library open area Create class in ELC wet area 	Jayne
5.5	<ul style="list-style-type: none"> School Review 2016 	<ul style="list-style-type: none"> September 2016 Audit this term has been cancelled - should be rescheduled for 2016 Semester 1 	Jayne
	6.0	Financial Report	
	<ul style="list-style-type: none"> SCF One line budget and Cash accounts reports tabled 	<ul style="list-style-type: none"> Outline of funding needed for creation of new classrooms 2016 staffing priorities discussed 2016 program funding outlined <p>Report endorsed by Board</p>	Chris
	7.0	Policy Review	
7.1	<ul style="list-style-type: none"> Anaphylaxis policy and management Plan Review of policy and draft tabled 	<ul style="list-style-type: none"> Food allergies/ canteen menu – Board agreed that education about food allergies rather than exclusion of those foods from the canteen 	Julia

		<ul style="list-style-type: none"> menu should be discussed at P&C Requirement of annual review of plans and update of student photos <p>Final draft to be emailed to members for approval - Jayne</p>	
7.2	<ul style="list-style-type: none"> Personalized Learning Policy 	<ul style="list-style-type: none"> Board endorses change of name of SAER Policy to Personalized Learning Policy <p>Final Draft to be emailed to members for approval - Jayne</p>	Jayne
7.3	<ul style="list-style-type: none"> Behaviour Management Policy 	<ul style="list-style-type: none"> Draft to be sent out to discuss at open meeting in December 	Jayne
7.4	<ul style="list-style-type: none"> Digital Technologies Policy 	<ul style="list-style-type: none"> No student identification on Internet – first name only Usage of Connect or Coolbinia website – other sites not supported by DoE Thank you to Julia for her work <p>Final draft to be emailed to members for approval - Jayne</p>	Julia
	8.0	Other Business	
		<ul style="list-style-type: none"> 2016 WA Education Awards as discussed at last meeting – Elaine not eligible for nomination Open meeting agenda for Dec 1 – showcase of work done by Board in 2016 <ul style="list-style-type: none"> - Behaviour Management Policy - Naplan results in brief 	
Next meeting	Tuesday 1 December 2015 @ 6:00pm.		
	Meeting closed at 8.10pm		
Signed (Chair)		Date	