



Coolbinia Primary School Board

Minutes of the meeting held Wednesday 15 June 2016

TIME	Coolbinia Primary School Staffroom Wednesday 15 June 2016, 7.00pm		Board to: <i>Identify whether board is to note, confirm or decide in relation to the item.</i>	Who: <i>Identify person to lead discussion on that item.</i>
	Meeting preceded by a thank you and information session with Mark Wirtz about his time on the School Board. Members had opportunity to ask questions and to further understand the role and operations of the school board.			
7.03 pm	1.0	Apologies & Attendance		
1.1	Attendance: Jayne Conley (Principal), Debra Holland (Associate Principal), Adam Scott (Parent representative - Chairman), Lich Perera (Parent representative), , Chris Rowett (co-opted member), Annemarie Dembo (Staff representative), Simon Rigby (Parent Representative), Jason Hoogland (Parent Representative) Mark Wirtz (retired Chairman), Sandro Di Girolamo (Parent representative), Cameron Edwards (Parent Representative)			Adam
1.2	Apologies - Calvin Hawkins(Parent representative), Rebekah Melville (Staff representative),			Adam
1.3	Welcome to our new member – Cam Edwards – general intros around the table			Adam
1.4	Disclosure of interests - none declared			
	2.0	Minutes of Previous Meeting Read and accepted as tabled Minutes Confirmed: Simon Rigby Seconded: Jason Hoogland		
	3.0	Business Arising		
3.1	• Mobile Phone Policy	• Discuss later in meeting	Jayne	
3.2	• Finance Information session	• Half hour before July meeting	Chris	
3.3	• Data information session	• Half hour before meeting 30 Aug	Jayne	
3.4	• Nominations for Vice Chair	• Nomination from Simon Rigby • No other nominations - endorsed	Adam	
3.5	• Tasks at hand 2016	• DES review - Audit against business Sep/ Oct – developed by school with input and feedback from Board, endorsed by school board • 2017 – 2019 Business Plan Term 4 – developed by school with input and feedback from School Board •	Adam/ Jayne	
	4.0	Agenda Items		
4.1	• Mobile Phone/BYOD Policy	• Thanks to members for feedback • Jayne to amend and email out for final approval	Jayne	

		and endorsement.	
4.2	<ul style="list-style-type: none"> AEDC Data 	<ul style="list-style-type: none"> Data collected across all PP students Australia wide Testing for preparedness for schooling Coolbinia will be working on areas of concern Phase of Learning K/PP to set targets and try to lift areas of concern 10 – 14% of students at risk or vulnerable across all areas 	Deb
4.3	<ul style="list-style-type: none"> Finance 	<ul style="list-style-type: none"> Salary and Cash at levels we would expect at this time of year TDS and STEM funding to cover training and Time Julia is speaking at other schools – Julia runs coding club at lunch times and also Roboclub after school. All students given the opportunity across the year to be involved. Upgrade work – quotes for undercover area, extra lighting around the school and continue class upgrades. P&C may help to fund some of these projects. 	Chris
	5.0	General Business	
5.1	<ul style="list-style-type: none"> Mark Wirtz 	<ul style="list-style-type: none"> Thank you to Mark for his services to the school and specifically to the School Board We have appreciated the manner which he performs his duties, always consultative, open and transparent and a brilliant advocate for Coolbinia PS We wish Mark well in his new ventures 	Adam
5.2	<ul style="list-style-type: none"> Website 	<ul style="list-style-type: none"> New website still a little way off Negotiating with P&C to have page for them in new website 	Annemarie
Next meeting	Tuesday 26 July 2016 @ 6:00pm.		
	Meeting closed at 8.10pm		
Signed (Chair)			Date